

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NORTH DAKOTA**

QUENTIN N. BURDICK U.S. COURTHOUSE
655 FIRST AVENUE NORTH-SUITE 210
FARGO, NORTH DAKOTA 58102

ELLEN A. JOHANSON
CLERK

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EMPLOYMENT OF PROFESSIONAL PERSONS

Source: 11 U.S.C. § 327
Bankruptcy Rule 2014

1. Application signed by the Debtor must include the information prescribed in Bankruptcy Rule 2014.
2. Verified Statement of Person to be Employed must comply with Rule 2014.
3. Affidavit of Service showing service on U.S. Trustee and Trustee, if appropriate.
4. Send a proposed Order allowing the employment. The following statement should be included in the proposed order:

Fees are subject to the provisions of 11 U.S.C. § 328.

Rule 2014 reads in part:

“an order approving employment... shall be made only on application... stating the specific facts showing the necessity for the employment, the name of the person to be employed, the reasons for the selection, the professional services rendered, any proposed arrangement for compensation, and to the best of the applicant's knowledge, all of the person's connections with the debtor, creditors, or any other party in interest, their respective attorneys and accountants. The application shall be accompanied by a verified statement of the person to be employed setting forth the person's connections with the debtor, creditors, or any other party in interest, their respective attorneys and accountants.”